

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on June 12, 2024 at the Catholic Education Center.

PRESENT: Trustees: Paula Del Guidice
Martin Drainville
Elizabeth King
Colleen Landers
Denis Lincez
Steve Malciw
Fred Salvador
Glenn Sheculski
Stan Skalecki

Student Trustees: Elena Lionello
Sahayma Omenye

Administration: Tricia Stefanic Weltz, Director of Education
Daphne Brumwell, Superintendent of Education
Jennifer Dunkley, Superintendent of Education
Keld Scott, Superintendent of Business

Staff: Michele Mahaffy, Executive Assistant and Recorder

Guests: Darlene Louttit, Student Trustee 2024-2025

REGRETS: None

The day's meeting began outside at the NCDSB Cultural Space. Director Weltz welcomed the group and introduced Ryan Plante, NCDSB Supervisor of Indigenous Education. She proceeded with the territorial acknowledgement and a prayer.

R. Plante led the group with an introduction of the space and a traditional smudging ceremony. He provided a tour of the grounds, sharing information on the different areas. Once complete, the group proceeded back inside to the Board Room.

A. CALL TO ORDER

Chair Sheculski called the meeting to order.

B. MOVE TO IN CAMERA

Chair Sheculski moved to the In Camera meeting at 5:12 p.m.

C. CALL TO ORDER

Chair Sheculski called the Public meeting back to order at 5:35 p.m.

D. ROLL CALL – All Present

E. DECLARATION OF CONFLICT OF INTEREST

F. APPROVAL OF AGENDA

Motion

MOVED BY: P. Del Guidice

Resolution 24-69

SECONDED BY: S. Skalecki

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting, as presented.

Carried

G. APPROVAL OF MINUTES

Motion

MOVED BY: D. Lincez **Resolution 24-70**
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – held on May 15, 2024

Carried

H. DELEGATIONS – Nil

I. POLICY

I.1 B-1 Signing Officers of the Board

Motion

MOVED BY: C. Landers **Resolution 24-71**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-1 Signing Officers of the Board* at second and third reading.

Carried

I.2 B-7 Trustee Honorarium

Motion

MOVED BY: F. Salvador **Resolution 24-72**
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-7 Trustee Honorarium* at second and third reading.

Carried

I.3 E-2 Prevalent Medical Conditions

Motion

MOVED BY: D. Lincez **Resolution 24-73**
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-2 Prevalent Medical Conditions* at second and third reading.

Carried

I.4 E-13 Home Instruction

Motion

MOVED BY: C. Landers **Resolution 24-74**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-13 Home Instruction* at second and third reading.

Carried

I.5 E-15 Home Schooling

Motion

MOVED BY: F. Salvador
SECONDED BY: E. King

Resolution 24-75

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-15 Home Schooling* at second and third reading.

Carried

I.6 E-37 Student Mental Health

Motion

MOVED BY: S. Skalecki
SECONDED BY: C. Landers

Resolution 24-76

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-37 Student Mental Health* at second and third reading.

Carried

I.7 P-5 Criminal Background Checks and Offence Declarations

Motion

MOVED BY: P. Del Guidice
SECONDED BY: C. Landers

Resolution 24-77

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-5 Criminal Background Checks and Offence Declarations* at second and third reading.

Carried

I.8 P-6 Hiring – Conflict of Interest

Motion

MOVED BY: F. Salvador
SECONDED BY: C. Landers

Resolution 24-78

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-6 Hiring – Conflict of Interest* at second and third reading.

Carried

I.9 P-9 Recruitment and Selection

Motion

MOVED BY: P. Del Guidice
SECONDED BY: S. Malciw

Resolution 24-79

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-9 Recruitment and Selection* at second and third reading.

Carried

J. PRESENTATIONS AND REPORTS

J.1 Presentations

J.1.1 Student Trustees – Tricia Stefanic Weltz, Director of Education and Glenn Sheculski, Chair of the Board

Chair Sheculski and Vice-Chair King presented the 2023-2024 student trustees with a thank you card and flowers. They wished Elena all the best as she pursues her post-secondary education.

Director Weltz also introduced and welcomed incoming 2024-2025 student trustee Darlene Louttit as she joins Sahayma for the 2024-2025 school year.

J.1.2 Student Attendance – Jennifer Dunkley, Superintendent of Education

Superintendent Dunkley shared her Student Attendance Progress Update slideshow presentation. This included attendance data for each school as well as information on the digital referral system and numerous other attendance initiatives that have taken place this school year. In addition, she gave a brief outline of the Student Attendance Consultation that took place recently as part of the NCDSB's internal audits and Multi-Year Audit Plan.

Trustees engaged the presenter in a question-and-answer period and Chair Sheculski added some additional information on the attendance audit as a representative of the NCDSB Audit Committee.

J.2 Reports

J.2.1 Student Trustees – Monthly Student Report, Elena Lionello and Sahayma Omenye

The student trustees presented their monthly report. The report included information on the following:

- School Activities: Graduation Retreat, Academic, Athletic and Club Awards, Blender Bike event, Day in the Parking Lot and a farewell to retiring teachers
- Class Reports: Indigenous Spirituality Excursion, Nutrition Fair, Co-op Fair, College Boreal visit,
- Extracurriculars: OFSSA Track and Field
- A Year in Review

Elena and Sahayma also reported on the OSTA AGM they attended. They shared a wealth of information they collected over the three-day event.

J.2.2 Audit Committee – June 3, 2024 Meeting Update and February 26, 2024 Minutes
Chair Sheculski reported on the recent June 3 meeting. He noted the February Meeting Minutes were passed and are available in the Board Package. He also discussed two agenda items from the June 3 meeting, the 2022-2023 Student Attendance Consultation and the Multi-Year Audit Plan.

J.2.3 Indigenous Advisory Committee – Nil

J.2.4 Special Education Advisory Committee – June 12, 2024 Meeting Update and May 22, 2024 Minutes.

Trustee Landers reviewed a few key June 12 agenda items including, August Transition Program, information on learning recovery tutors and a presentation on the Special Education Board Plan updates for 2024-2025. She added that there would be a motion to approve the Special Education Plan later in the meeting.

Trustee Landers referred to Superintendent Brumwell to speak about assessment plans for the following school year.

D. Brumwell shared a few key plans including calling on the Ministry to expand assessment expectations for 2024-2025.

J.2.5 Supervised Alternative Learning – Nil

J.2.6 Student Discipline – Nil

J.2.7 Transportation Committee

Director Weltz shared information on the upcoming June 17, 2024 meeting including information on the Transportation budget process.

J.2.8 Program

J.2.8.1 Special Education Board Plan – Daphne Brumwell, Superintendent of Education

Consistent with the requirements of the Ministry of Education, every school board is required by regulation to maintain, review and amend a special education plan to meet the current needs of the exceptional pupils of the board. D. Brumwell provided an update on the NCDSB Special Education Board Plan for the 2024-2025 school year. She reviewed a few key amendments and asked that the motion to follow be accepted by the Board.

J.2.9 Business – Keld Scott, Superintendent of Business

H.2.9.1 Technology Procurement

Superintendent Scott referred to item #19 in the *Board Package*. He reported that as per the Technology Replacement Strategy, the ICT department is requesting approval for the purchase of 100 staff laptops and 450 student laptops. Trustees engaged in a question-and-answer period with the presenter. A motion will follow.

H.2.9.2 Tenders

Superintendent Scott gave a brief overview of four projects which had gone out for tender in June. The bids received and recommendations for approval are outlined in item #20 in the *Board Package*. K. Scott recommended approval of the four recommendations in the motions to follow.

H.2.9.3 Personnel Report

Superintendent Scott reported one new hire, three OECTA leave requests for the 2024-2025 school year, and three resignations.

J.2.10 Director of Education

J.2.10.1 Multi-Year Strategic Plan Progress (MYSP) Report

Director Tricia Weltz delivered the final monitoring report for the 2023-2024 school year. After meeting with each department, she compiled a summary of progress for each initiative under the strategic priorities of the MYSP and shared with trustees. In addition, she outlined a plan for reporting and continued implementation into year 2.

H.2.10.2 Board Meeting Dates

Director Weltz referred to her report containing proposed meeting dates for the 2024-2025 school year. This included dates for Board meetings as well as policy and audit committee meetings. She also included dates of some 2024-2025 OCSTA events for reference. She recommended approval of these dates in the motion to follow.

J.2.11 Chair/Trustees

J.2.11.1 Director's Performance Appraisal

Chair Sheculski reported that the Board has formed a committee to perform the tasks required to complete the Director's Performance Appraisal process. Trustees Sheculski, Landers and King shall make up the committee. He also reported on the timelines and requirements of the process that are required to be completed by Aug 31, 2024.

K. MOTIONS

K.1 OECTA Local Bargaining

MOVED BY: C. Landers
SECONDED BY: S. Skalecki

Resolution 24-80

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the ratification of the local collective agreement between the Board and the Northeastern OECTA Bargaining Unit, for the term of September 1, 2022 to August 31, 2026.

Carried

K.2 NCDSB Budget Estimates 2024-2025

MOVED BY: D. Lincez
SECONDED BY: S. Skalecki

Resolution 24-81

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Budget Estimates for the 2024-2025 school year in the amount of fifty-two million, five hundred eighty-one thousand, six hundred fifty-three dollars (\$52,581,653.00), pending Ministry of Education approval.

Carried

K.3 NCDSB Special Education Board Plan 2024-2025

MOVED BY: C. Landers
SECONDED BY: S. Malciw

Resolution 24-82

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the amendments to the Special Education Board Plan 2024-2025 and forward to the Ministry of Education.

Carried

K.4 R245 St. Anne English Catholic School Exterior Doors, Stairs and Ramp Replacement

MOVED BY: C. Landers
SECONDED BY: P. Del Guidice

Resolution 24-83

BE IT RESOLVED THAT the Northeastern Catholic District School Board award contract R245 St. Anne English Catholic School Exterior Doors, Stairs and Ramp Replacement at St. Anne English Catholic School, Iroquois Falls, Ontario, to Norwin Contracting Inc., in the amount of \$516,533.00 plus a 10% contingency for a total of \$568,208.00 plus HST.

Carried

K.5 R238 Holy Family School Exterior Door Replacement

MOVED BY: M. Drainville
SECONDED BY: E. King

Resolution 24-84

BE IT RESOLVED THAT the Northeastern Catholic District School Board award contract R238 Holy Family School Exterior Door Replacement at Holy Family School, Englehart, Ontario, to Norwin Contracting Inc., in the amount of \$476,611.00 plus a 10% contingency for a total of \$524,272.00 plus HST.

Carried

K.6 R243 O’Gorman High School Exterior Door Replacement

MOVED BY: F. Salvador
SECONDED BY: C. Landers

Resolution 24-85

BE IT RESOLVED THAT the Northeastern Catholic District School Board award contract R243 O’Gorman High School Exterior Door Replacement at O’Gorman High School, Timmins, Ontario, to Norwin Contracting Inc., in the amount of \$148,193.00 plus a 10% contingency for a total of \$163,012.00 plus HST.

Carried

K.7 R251 O’Gorman High School PA System Equipment Upgrade

MOVED BY: D. Lincez **Resolution 24-86**
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board award contract R251 O’Gorman High School PA System Equipment Upgrade at O’Gorman High School, Timmins, Ontario, to Graybar Canada, in the amount of \$112,093.71 plus HST.

Carried

K.8 Technology Procurement

MOVED BY: C. Landers **Resolution 24-87**
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the purchase of 450 Dell Student laptops and 100 Staff Dell laptops from Dell Canada, an approved OECM vendor.

Carried

K.9 Board Meeting Dates

MOVED BY: S. Skalecki **Resolution 24-88**
SECONDED BY: P Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the meeting dates for the 2025 calendar year as presented.

Carried

L. COMMITTEE OF THE WHOLE

Motion

MOVED BY: C. Landers **Resolution 24-89**
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

M. UNFINISHED BUSINESS – Nil

N. CORRESPONDENCE – Chair Sheculski referred to the thank you cards received.

O. NEW BUSINESS – Nil

P. INFORMATION – Nil

Q. FUTURE MEETINGS

Annual Board Meeting – September 18, 2024 at 4:45 p.m.

R. ADJOURNMENT

Motion

MOVED BY:

S. Skalecki

Resolution 24-90

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 7:22 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer